



To: All Statistical Plan Reporting Companies

Date: January 31, 2018

Bulletin No: GISA 2018-01

**2017 Collection of Financial Information for insurers who write Automobile and Ontario Commercial Liability - P&C Quarterly Return (Q4), P&C Annual Supplement, Unallocated Adjustment Loss Expense (FI-ULAE), and Main (FI-Main)**

Further to the GISA bulletin 2017-06, GISA is pleased to share details in respect to the 2017 Financial Information Collection.

GISA has implemented several changes to the 2017 financial collection in order to improve the collection, analysis and reporting processes. All of these changes have been outlined below in the attached “New in the 2017 FI Collection” appendix.

It is mandatory for all writers currently reporting statistical data to GISA to report their P&C-Q4, P&C-AS, FI-ULAE and FI-Main filing. Outlined below are the Financial Information Collection due dates.

Financial Information Collection				
Submissions		Plans		Due Dates
		Automobile	Commercial Liability	
P&C-Q4		Mandated	Mandated	<b>March 1<sup>st</sup> 2018</b>
P&C-AS		Mandated	Mandated	<b>March 1<sup>st</sup> 2018</b>
FI-ULAE		Mandated	N/A	<b>March 5<sup>th</sup> 2018</b>
FI-Main	FI Tabs	Mandated	N/A	<b>April 3<sup>rd</sup> 2018</b>
	ABR Tab	Mandated	Mandated	<b>April 3<sup>rd</sup> 2018</b>

All required FI templates and documents are available for download on the following website: <http://www.ibc.ca/on/resources/industry-resources/data-management/bulletins/gisa-bulletins>

Required FI templates and documents:

- Financial Information Reporting and Submission Requirements Manual
- FI-ULAE Automobile Reporting Excel Template (2017 FI-ULAE Template.xlsm)

- FI-Main Reporting Excel Template (2017 FI-Main Template.xlsm)

Please note that P&C Returns must be collected and submitted ahead of the FI-Main filing and all submissions must be submitted to the GISA portal, <http://portal.abc.ca/>.

If you have any questions, kindly contact GISA's service provider, IBC, at [FI@IBC.CA](mailto:FI@IBC.CA).

General Insurance Statistical Agency

## APPENDIX A

### New in the 2017 FI Collection

The 2017 FI collection has implemented several changes in order to improve the collection process, analysis and reporting processes. The changes are as follows:

- FI-Templates
  - FI-ULAE & FI-Main Templates Excel 2013 compatible
  - Certificate of the Actuary now required for Ontario Automobile writers to attest to the accuracy of the FI-Main Tab 8 [PPA Run-Off]
    - FI-Main Tab 1 [cover] now includes a section to add contact information for Certificate of the Actuary
    - FI-Main Tab 8 [PPA-run-off] 'Additional Comment(s)' section has been added for any actuarial comments on the run-off data
    - New 'Certificate-Actuary' tab with printable PDF for Actuarial Signature
  - FI templates now require a new naming convention for all 'Printable Certification'
  - FI-Main ABR (Tabs 11-12) addition of Direct Premiums Written field
  - FI-Main ABR (Tabs 11-12) addition of calculated formulas
  - Minor formatting changes have been made to improve FI templates
- GISA Portal
  - GISA Portal now has an Electronic Certification check box included in the 'Submit Data' section