



To: All Automobile Statistical Plan Reporting Companies

Date: January 15, 2013

Bulletin No: GISA 2013-01

## **Implementation of Collection of Financial Information – Submission Requirements**

The General Insurance Statistical Agency (GISA) collects automobile insurance financial information from insurers, in addition to data collected under the Automobile Statistical Plan (ASP). In the bulletin GISA 2012-06, GISA released the Automobile Insurance Financial Information Collection (FIC) Requirements which define all the data elements to be collected.

Attached is the document, Financial Information Collection (FIC) Submission Requirements, which provides further details on how the data should be submitted to GISA through its service provider, the Insurance Bureau of Canada (IBC).

The standard reporting template has been revised and incorporates both the English and French versions. Please use the attached revised template for reporting purposes.

All reporting companies are requested to assign a FIC coordinator who will be responsible for all communications related to the submissions. Please provide the name and contact information of your FIC Coordinator to IBC by January 31, 2013 by completing the attached user access request form.

Automobile insurance financial information for the calendar year must be reported on an annual basis by March 15 of the subsequent year. The 2012 financial information must be submitted by March 15, 2013 using the GISA portal at <https://portal.ibc.ca/>, which will become available for financial information submission on March 1, 2013.

Please refer to the attached submission requirements for more information.

If you have any questions, kindly contact GISA's service provider, IBC, at [FIC@ibc.ca](mailto:FIC@ibc.ca).

### **Attachments:**

- Financial Information Collection (FIC) Submission Requirements
- Reporting Template – English and French Combined
- GISA FICS User Access Request Form