

AUTOMOBILE STATISTICAL PLAN 2008

QUICK REFERENCE GUIDE

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Version 2.0

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General Information

On April 1, 2006, the General Insurance Statistical Agency (GISA) was appointed as a statistical agent by the participating insurance regulatory authorities to provide governance, accountability and oversight of the mandated statistical plans. GISA has a service agreement with Insurance Bureau of Canada (IBC) such that IBC provides statistical plan services under specified terms and conditions and receives from insurers the information prescribed by the plan.

GISA has approved new data elements for the Automobile Statistical Plan to be reported by insurers to IBC commencing January 2008.

This reference guide contains information to assist you in implementing the changes to the statistical plan. The “Frequently Asked Questions” section will be updated from time to time.

New Data Elements

The following table contains the new data elements included in the 2008 Automobile Statistical Plan.

DATA	DESCRIPTION OF CHANGE
Conviction History	Reporting of this information is required for all provinces.
Deductible Amounts	New fields to report deductible amounts replace deductibles embedded in the coverage codes. New coverage codes have been created as a result.
Driving Record Codes	For Policy Effective Dates on or after January 1, 2008: <ul style="list-style-type: none"> ❑ Code '7' is redefined to mean a driving record rating instead of 'Trailer'. ❑ Code '9', Fleet Rated and Miscellaneous Risks, is not required.
FA Clean Driver Indicator	New field for Facility Association to identify that the driver was rated as having a clean driving record.
Group Marketing Indicator	New field added to indicate that a policy was written under a group marketing plan.
Kind of Loss Code	New Kind of Loss codes have been added for Comprehensive kinds of loss. The new codes are effective with Accident Dates on and after January 1, 2008, regardless of Policy Effective Date.
Liability Limit Amounts <i>and</i> Underinsured Motorist Limit Amounts	New fields to report Third Party Liability Limit Amounts and Underinsured Motorist Limit Amounts.
Number of Years Claim Free	Field expanded from one character to two to accommodate the reporting of actual number of years.
Number of Years Licensed	Field expanded from one character to two to accommodate the reporting of actual number of years.
Record Format Version	Field added to the Premium and Claim Record format to identify the version of the record format.
Third Party Liability (New Brunswick)	Third Party Liability Coverage must be reported as split across BI, PD and DCPD for New Brunswick as well as Ontario.

DATA	DESCRIPTION OF CHANGE
Trailer Indicator	New field identifying the risk as an attached trailer.
Vehicle Location Postal Code	New field to report the first 3 characters of Postal Code (FSA).
Vehicle Rate Groups	Vehicle rate groups have been added as a future requirement.
Vehicle Rate Group Types	Vehicle rate group types have been added as a future requirement.

NOTE: Outstanding Losses must be reported quarterly instead of semi-annually. Facility Association Servicing Carriers (Plan 9) are still required to report Outstanding Losses monthly.

Expanded Fields

The following fields have been expanded:

FIELD	COMMENT
Claim Identification	These fields have been expanded to accommodate the actual policy and claim identifiers used by insurers. For policies with Policy Effective Dates prior to January 1, 2008, data in these fields MUST be reported in the current format.
Policy Identification	
Third Party Accident Driver Policy Identification	
Exposure	These fields have been expanded to accommodate larger numbers.
Premium Amounts	
Kind of Loss	These fields have been expanded for future use.
Vehicle Code	
Accident Date	These date fields have been expanded to include the century.
Endorsement/Cancellation Date	
Entry Date	
Policy Effective Date	
Policy Expiry Date	
Rated Operator Year of Birth	
Vehicle Model Year	

Eliminated Data Elements

These data elements have been eliminated; they do not appear in the new 600-byte record format of the 2008 Automobile Statistical Plan.

DATA	REASON FOR CHANGE
Bill 59 Optional Benefits	These fields are no longer required.
FA Policy Identification	This information on the Claim record is redundant with the ASP Policy Identification.
OMPP Benefits	These fields are no longer required.
Submission Number	Submission Number is no longer required in the Premium and Claim records.
Vehicle Validation Type	This field is no longer relevant because VIN and RIN are now reported in separate fields.

Impact of New Processing

The situations noted below are brought to your attention because either the content or the processing of these fields may have changed.

FIELD(S)	ISSUE
All fields: Default values	Specified default values MUST be used in all fields where data is not supplied. Except for premium and claim amount fields and premium exposures, the default value is blank. For the amount and exposure fields (premiums and claims), the default is zero, however, blank may also be used as the default value.
Date-specific fields	Fields that require data ONLY between specific dates MUST be left blank outside of these dates.
Excluded Driver	This is required ONLY for Individually Rated Private Passenger Vehicles in Ontario and MUST be left blank in all other situations.
First Party Vehicle Total Loss Indicator	This field is applicable ONLY to Kind of Loss codes for physical damage coverages.
Garage Policies	Transactions reported with Type of Use 8x MUST be reported with Type of Business Code 3.
Provincially specific fields	Fields that are required ONLY for specific jurisdictions MUST be left blank for other jurisdictions.
Rated Operator Information	Rated Operator Information, including Number of Years Claims Free and Number of Claims, are required ONLY for private passenger vehicles and other personal use vehicles according to the Statistical Plan; for all other vehicle classes, these fields MUST be left blank.
Reserved fields	Both the premium and claim records contain fields that have been reserved for future use. These fields MUST be left blank.
UITS Transaction Type	UITS Transaction Types 'R' and 'S' (Recovery and Salvage) are applicable ONLY to Kind of Loss for physical damage coverages.
Vehicle Code	Vehicle codes are required ONLY for private passenger vehicles, motorcycles, ATVs and snow vehicles; for other vehicle classes this field MUST be left blank. For attached trailers, three options are available: <ul style="list-style-type: none"> <input type="checkbox"/> Report the vehicle code of the towing vehicle; <input type="checkbox"/> Leave the field blank; or <input type="checkbox"/> Report a special trailer code (T followed by three numeric)
VIN and RIN	The existing VIN field has been split into separate fields for VIN and RIN. The RIN field MUST be left blank outside of Ontario.

Implementation

Automobile submissions can be reported in either the current 450-byte record format or the new 600-byte record format, as outlined in the following table:

Entry Dates Oct. 2007 and prior

Policy Effective Date	Received at IBC	
	Jan. 1, 2008 – Mar. 31, 2008	≥ April 1, 2008
< Jan. 1, 2008	Current 450	New 600 OR Current 450
≥ Jan. 1, 2008	New 600	New 600

Entry Dates Nov. 2007 – Dec. 2007

Policy Effective Date	Received at IBC	
	Jan. 1, 2008 – Mar. 31, 2008	≥ April 1, 2008
< Jan. 1, 2008	Current 450	New 600 OR Current 450
≥ Jan. 1, 2008	New 600	New 600

Entry Dates on and after Jan. 1, 2008

Policy Effective Date	Received at IBC	
	Jan. 1, 2008 – Mar. 31, 2008	≥ April 1, 2008
< Jan. 1, 2008	New 600 ¹	New 600 ¹
≥ Jan. 1, 2008	New 600	New 600

More detailed information about the dates, reporting formats and transmission methods is available in the *Data Submission Requirements Manual*.

¹ See Frequently Asked Questions section 5.5 for exceptions regarding run-off companies.

Documentation

To assist insurers with the new requirements, a number of documentation pieces have been prepared.

Automobile Submission Format 2008 – Transition Guide

This document was published in July 2006 to provide insurers with advance information regarding the upcoming changes. This document is no longer current and should be referenced with caution.

Automobile Statistical Plan

The *Automobile Statistical Plan* was published in December 2006 by GISA, and subsequently by IBC with all UITS requirements incorporated. This document is the authoritative source regarding requirements for reporting data to GISA.

Note that the only difference between the GISA and IBC versions is the incorporation of UITS requirements in the IBC publication. The IBC version is also fully integrated with the *Edit Rules Documentation*.

The *Automobile Statistical Plan* is available for download from either GISA's website (www.gisa-asag.ca) or IBC's website (www.ibc.ca).

Edit Rules Documentation

The *Edit Rules Documentation* includes all validity and consistency error codes and their corresponding editing procedures. It also includes direct links to the field codes in the *Automobile Statistical Plan* when downloaded from IBC's website in accordance with the specific instructions provided.

Data Submission Requirements Manual

This document defines all technical reporting requirements, including naming conventions, headers and trailers, and file transmission methods. The *Data Submission Requirements Manual* was published in March 2007.

Frequently Asked Questions

Frequently Asked Questions can be found here: [FAQ_Jan 2008.doc](#)